

This document is provided to allow applicants to have a preview of the application to the King Hall Outreach Program 2023 Summer Session. The application itself is hosted using a platform called Qualtrics, but there are enough questions that we want to make sure you have an idea of what you will need to know before you start.

Please read each question carefully. Once you are filling out the actual application, please be sure to answer all required fields. If you have questions as you complete the application, email outreach@law.ucdavis.edu.

In addition to the online application itself, there are several documents that need to be sent to us separately as attachments to one email. Your application will not be evaluated until all of the following required documents have been received. The deadline to submit your application and all supporting materials is Friday, May 19, 2023, but applying early is recommended.

Personal Statement

Please discuss how your background, attributes, experiences, interests, or perspectives would enable you to make a distinctive contribution to the King Hall Outreach Program, law school, and the legal profession. Examples of matters to discuss may include any of the following: significant economic, familial, educational, cultural, physical or other hardships and challenges overcome, unusual life experiences, evidence of potential for leadership, demonstrated commitment to serving underrepresented communities, and reasons for your pursuit of a law degree. The document should be one to two double-spaced pages using twelve-point font and one-inch margins, and you must save it as a PDF file. Please name your personal statement file: Last Name-First Name-Personal-Statement.pdf (e.g., "Schneider-Joseph-Personal-Statement.pdf")

Résumé

We require the submission of a résumé with your application. The résumé should be one page and list your relevant educational, extracurricular, and professional experience and accomplishments. Please name your resume file: Last Name-First Name-Resume.pdf

Letter of Recommendation

Letters of recommendation MUST be emailed to us directly from their authors along with a signed waiver form. They cannot be emailed to us from applicants themselves. Ask one professor or teacher to write a letter of recommendation that describes in detail your academic and personal qualifications and accomplishments. The letter of recommendation must be signed by your recommender and accompanied by a waiver form. Download and print the recommendation letter waiver form from our website, sign it, and give it to your recommender to submit with your her/his letter. Your recommender may email the recommendation and waiver form (as attachments in PDF format) to outreach@law.ucdavis.edu
We must receive your recommendation by Friday, May 19, 2023.

Transcript(s)

Please provide unofficial transcripts in PDF format from all post-secondary institutions you have attended or are attending (junior/community colleges, universities, etc). Your name must appear on all transcripts. If you are admitted to the program, official transcripts may be requested. Please name your transcript files: Last Name-First Name-School Name-Transcript.pdf

2022 Federal Income Tax Returns

To demonstrate eligibility for KHOP, we require financial information. Please provide the first two pages of your 2022 Federal Income Tax return in PDF format. If you were claimed as a dependent on another person's 2022 Federal Income Tax return (e.g., a parent or guardian), submit the first two pages of that income tax return as well. If you, or your parent/guardian, did not file taxes in 2022, submit the 2021 return. If neither your parent/guardian nor you filed taxes in the past two years, submit a copy of your financial aid award letter from the most recent academic year. If neither your parent/guardian nor you have filed taxes in the last two years and you have not received financial aid in the past two years, submit a brief explanation of how you have paid for your college education. Note: Do not send copies of your W-2 forms. Please redact (black out) all social security and tax-ID numbers on tax documents. Please name your tax documents: Last Name-First Name-Tax Document.pdf

Here are some questions on the application for which you may need to prepare answers in advance.

- Please indicate the highest level of education of parent/legal guardian 1 (father or mother).
- Please indicate the primary occupation of parent/legal guardian 1 (now or during his/her working years).
- How much, if any, of your childhood was spent in a single-parent home?
- At what age were you in a single parent home?
- If parent/legal guardian 1 is deceased, how old were you when she/he died?
- Please provide the ages of your siblings and whether any have completed a bachelor's degree (BA, BS, etc.).
- What was the approximate total income of all persons living in your parents' household last year? If your parents are separated, provide information for the household where you lived most of the time before college, including any support provided by the absent parent.
- If the income level indicated above does not represent the approximate income level of your parents' household during your high school years, please explain.
- What was the approximate net worth (as opposed to income) of both your parents last year? If your parents are separated, please provide the combined net worth of both parents' households. By net worth, we mean total assets (including home value, bank savings, retirement funds, stocks and bonds, etc.) minus total liabilities (home mortgages, car payments, loans and other debts).

- Please describe any socioeconomic disadvantages and educational hardships or challenges you have overcome.
- If you wish, please bring to our attention any significant disability that might bear on our interpretation of your credentials or for which we may need to make accommodations to facilitate your participation in the program.
- Did you file your 2022 federal income taxes?
- Did someone claim you as a dependent on his/her 2022 federal income taxes?
- Starting with your current school, list in reverse chronological order all post-secondary institutions you have attended (community and junior colleges as well as universities).
- If applicable, please describe any extenuating circumstances that negatively affected your academic record.
- Please provide the highest score you have received as well as the test date for the following tests. If you have not taken one of the tests, leave that answer space blank. SAT, LSAT, ACT.
- If you have registered to take the LSAT or have plans to take an upcoming LSAT, please indicate the date (mm/yyyy).
- If you have participated in any academic research, please describe.
- If an honors seminar, directed group study, independent study, or similar courses appear on your transcript, please indicate the course name and briefly explain the topic or requirements of the course.
- If you have participated in outreach programs such as CAMP, EOP, EAOP, MESA, Puente, STEP, or Upward Bound, please specify the program and your length of involvement.
- Please list significant employment, including dates and hours worked per week.
- Please indicate the number of hours you were employed while classes were in session (not breaks) for each year of college.
- Are you currently taking or have you ever taken an English as a Second Language (ESL) or a remedial English class or program?
- Please provide information about any ESL classes that you took.
- An affirmative answer to either of the following questions does not necessarily preclude or prejudice acceptance to the UC Davis School of Law King Hall Outreach Program. Your answer will be reviewed along with all aspects of your experience, academic achievement and potential. You are urged not to assume that past problems will prevent future accomplishment and are reminded that evidence of how you have overcome negative circumstances may serve as an asset. If your answer to either question is “yes,” you must explain the circumstances, including approximate dates and outcomes, in the space below.
 - Have you ever been convicted of a felony or serious misdemeanor, or is any such charge now pending against you?
 - Please explain the circumstances, including approximate dates and outcomes.
 - Have you ever been subjected to dismissal, suspension, probation, or other serious disciplinary or academic sanction by any high school or college or university?
 - Please explain the circumstances, including approximate dates and outcomes.

- We require one letter of recommendation, but we will accept two. If you submit only one recommendation, it must be from a professor or college-level teacher. Please provide information about those who will be submitting letters of recommendation on your behalf.