

The financial aid office attempts to meet your total academic year educational costs with available aid programs. From time to time, students incur costs beyond the standard budget. If you incur expenses during the current school year (8/21/2023 – 4/26/2024) that will exceed the standard budget used by our office, you may complete this request. We will review your request to determine whether any additional financial aid can be awarded. Please note that not all expenses are allowable in determining your eligibility for aid and additional aid offered is usually in the form of Federal Direct Graduate Plus Loan. Be sure to respond to all appropriate questions. **We are not able to accept blank as an answer. If the answer is zero or does not apply, please indicate this by entering either “0” or N/A.** Incomplete forms will be returned to you for clarification. Be sure that the expense and the necessity for the expense are adequately documented. Please see guidelines below.

**A. BOOKS AND SUPPLIES:**

Class Level	1L	2L	3L	LL.M.
Annual Allowance Already in Budget	\$2,273	\$2,036	\$2,036	\$2,273

Only expenses that exceed the standard books and supplies allowance on the 2022-2024 Student Budget can be added to your cost of attendance. Submit photocopies of receipts for books and supplies purchased during the academic year (8/21/2023 – 4/26/2024). The receipts must show the date of purchase.

**B. COMPUTER:**

We may be able to offer you loan funds to assist toward the purchase of a computer, provided the computer will be used for educational purposes. The financial aid office encourages you to think carefully before deciding to purchase a computer. Documentation of costs must be included with request.

Computer labs are available at UC Davis School of Law – King Hall and we encourage you to use these facilities instead of borrowing to purchase a computer. The King Hall Computer Labs are maintained and upgraded with software to meet most students’ needs including access to the Internet. The computer you buy may become obsolete within a few years, so you may want to delay your purchase as long as possible to avoid expensive upgrade or replacement costs.

Financial aid funds for a computer purchase can only be approved once during your academic career at King Hall. Subsequent purchases will not be approved. The maximum amount that can be approved is \$2,000. You may submit revisions for computer repairs and necessary upgrades as defined under our published recommendations for an adequate system. The King Hall Information Technology Office discusses computer hardware recommendations at <https://law.ucdavis.edu/information-technology/computer-recomendations.html>. Printers, software and accessories can also be included if the total computer equipment costs do not exceed the \$2,000 limit.

**C. COST OF PROFESSIONAL LICENSE:**

We may consider a one-time cost of obtaining a first professional license or certificate for a student who is enrolled in a program that requires such a license or certificate. The licensure or certification must be required by a state agency, or commonly accepted as required in order to practice or be employed in the profession. Examples are: the application to Register with the California State Bar; the application to take the California or State Bar Examination, including the Determination of Moral Character; and the application to take the Multistate Professional Responsibility Examination (MPRE). The costs must be incurred while the student is enrolled and does not include costs associated with preparing for a test or examination required for licensure or certification unless such a preparation is part of the eligible program.

**D. STUDENT MEDICAL and/or DENTAL EXPENSES:**

We can only consider costs that are not covered by insurance, are non-elective procedures, and are medically necessary during the current academic year. Attach billing statements from the providers and/or insurance summaries that include the following information: the patient's name, the name of the primary insurance holder, the care provider's information, gross charges, amount(s) paid by insurance (if any), and the date(s) of treatment. If consideration is desired for elective care, a statement of special circumstances is required.

**E. UNUSUAL TRANSPORTATION COSTS: \$2,856 annual allowance already in budget**

You can document mileage if you travel from Davis to an outlying area for academic or law-related employment reasons. Provide a written statement explaining why you have incurred exceptional costs as part of your academic program or law-related employment and include a reasonable estimate of your academic year transportation costs. Use [Mapquest.com](http://Mapquest.com) or [Google.com](http://Google.com) to document mileage and provide proof of airline ticket bill payment for airline travel. Federal law prohibits awarding federal student aid funds for car payments, car insurance, and vehicle registration.

**F. FINANCIAL ASSISTANCE FOR CHILD CARE:**

Students enrolled in a degree program who can claim dependent children 12 years old or younger and who incur child care expenses are eligible for financial assistance to offset the cost of child care through the UC Davis Student Parent Child Care Funding Program. The **UC Davis WorkLife and Wellness Office**, in coordination with the Financial Aid Office, offers limited grants and loans to help meet child care expenses. 2023-2024 academic year **Applications for Child Care Funding** are available **July 1, 2023** at [http://worklife-wellness.ucdavis.edu/family\\_care/children/childcaresub.html](http://worklife-wellness.ucdavis.edu/family_care/children/childcaresub.html).

In addition, the **King Hall Cooperative Nursery** is available to all law students with children. Law students may either utilize the nursery with their children themselves, or have an immediate family member or other law student watch their children in the nursery. For more information, visit <http://students.law.ucdavis.edu/perfecttender>.

**G. APPEAL FOR ALTERNATE STUDENT EXPENSE BUDGET**

You may submit an **Appeal for Alternate Student Expense Budget** if you meet one of the scenarios outlined below:

- 1) Single student with 1 or more children age 18 and under
- 2) Married student with 1 or more children age 18 and under
- 3) Married student with no children and a spouse not enrolled at least half-time in college or employed

An eligible student will complete and submit the **Appeal For Alternate Student Expense Budget** located at <https://law.ucdavis.edu/financial-aid/resources>.

**H. UCDC LAW PROGRAM**

Our office uses an average cost of attendance for Washington D.C. schools. You may also request funding for travel costs between UC Davis and UCDC for the term. Provide proof of airline ticket bill payment for airline travel.

**I. OTHER**

If you have other unusual circumstances not listed here, please explain in Section 2 the educational necessity of the expenses.

NOTE: These costs must be educationally related, and therefore, they must be associated with obtaining your degree at UC Davis School of Law.

My address has recently changed

Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_  
(last) (first) (M.I)

Address: \_\_\_\_\_  
(street) (apt #) (city) (state) (zip)

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Last 4 digits SSN: \_\_\_\_\_

I certify that all information provided on this form is true and complete to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**SECTION 1**  
**Complete Sections 1 and 2 and attach all appropriate documentation.**

Please note: We cannot process requests submitted without documentation.

<p><b>A. BOOKS AND SUPPLIES</b></p> <p>We can only consider costs that exceed the standard book/supply allowance (see page 1A):          1L = \$2,273 2L = \$2,036 3L = \$2,036 LL.M = \$2,273</p> <p>TOTAL Amount Documented: \$ _____</p>	<p><b>D. STUDENT MEDICAL / DENTAL EXPENSES</b></p> <p>We can only consider costs that were not covered by insurance, are non-elective procedures, and are medically necessary during the current academic year (see page 2D).</p> <p>TOTAL Amount Documented: \$ _____</p>
<p><b>B. COMPUTER</b></p> <p>This is a one-time only expense during your academic career at UC Davis School of Law that cannot exceed the \$2,000 limit (see page 1B).</p> <p>TOTAL Amount Documented: \$ _____</p>	<p><b>E. UNUSUAL TRANSPORTATION COSTS</b></p> <p>We can consider the cost of travel for academic and law-related employment (see page 2E).</p> <p>TOTAL Amount Documented: \$ _____</p>
<p><b>C. PROFESSIONAL LICENSE</b></p> <p>We can consider a one-time cost of obtaining a professional license (see page 1C).</p> <p>TOTAL Amount Documented: \$ _____</p>	<p><b>H. UCDC LAW PROGRAM</b></p> <p>We can consider the cost of travel between UC Davis and UCDC for the term (see page 2H).</p> <p>TOTAL Amount Documented: \$ _____</p>
<p><b>I. OTHER UNUSUAL EXPENSES</b></p> <p>We may consider your unusual circumstances if there is an educational necessity for the expense (see page 2I).</p>	

**SECTION 2**

**Please explain the following: 1. The necessity of your expenses; 2. Why your expenses are greater than the standard allowance; and 3. How your expenses are related to your educational goals.**

**FOR OFFICE USE ONLY**

Date Received: \_\_\_\_\_ Process Date: \_\_\_\_\_ Initials: \_\_\_\_\_

Prior Revision Request for Additional Expenses Current Academic Year?:  **Yes** Date: \_\_\_\_\_  **No**

Comments (RHACOMM ADLEXP category):