

<http://www.law.ucdavis.edu/library>

(530) 752-3327



Welcome

The Mabie Law Library is open to all UC students, faculty, staff, alumni and also to the public. The Library contains over 450,000 volumes and volume equivalent and provides access to specialized databases for online legal and interdisciplinary research. Over 40,000 volumes are stored off-site at UC's NRLF and are retrievable within 1-3 days. The Library is also a selective depository for California and federal government documents.

Services

To meet the educational and scholarly needs of students and faculty, the Library provides a wide range of research support and instructional services. For research assistance, stop by the Reference Desk in person or send your question to: lawlibref@ucdavis.edu. Let us help you!

Search

To search the Law Library's collection, use the catalog, **MORT**, which can be accessed from the public terminals located in the Library or online at: <http://innopac.ucdavis.edu>

The Library subscribes to dozens of databases including: Lexis, Westlaw, CEB OnLaw, HeinOnline, BNA, CCH, and RIA. To browse an **A to Z listing of databases*** go to: <http://www.law.ucdavis.edu/library/databases>.

* Some databases are licensed only to law school students and faculty. **To access databases from off-campus:** UCD Law School students & faculty must sign in to the Law School VPN network at: <http://vpn.law.ucdavis.edu>.

Calendar

2011		2012	
August 15-19, Intro Week	Recess	January 11-13	Standard
August 20-21	Recess	January 14-16 Martin Luther King, Jr.	Closed
August 22 - Sept. 2	Standard	January 17 - February 17	Standard
September 3-5 Labor Day, Holiday	Closed	February 18-20 Presidents Day	Closed
September 6 - November 10	Standard	February 21 - March 16	Standard
November 11-13, Veterans' Day	Closed	March 17-25 Spring Recess	Recess
November 14 - November 22	Standard	March 26-29,	Standard
November 23	Recess	March 30-April 1 Cesar Chavez	Closed
November 24-27, Thanksgiving	Closed	April 2-6	Standard
November 28 - December 21	Standard	April 7-8, Easter	Closed
December 22-December 23	Recess	April 9 - 20	Standard
December 24-27	Closed	April 21-22 Picnic Day	Closed
December 28 - December 29	Recess	April 23-May 16	Standard
December 30-31, New Year's	Closed	May 17-27	Recess
	2012	May 28 Memorial Day	Closed
January 1-2, New Year's	Closed	May 29-July 3	Recess
January 3-10	Recess	July 4. Independence Day	Closed
		July 5 to August 19	Recess

Standard Hours*

Mon-Thu 8 a.m. - 8 p.m.
Fri 8 a.m. - 5 p.m.
Sat - Sun Noon - 5 p.m.

* Standard = Classes in session

Recess Hours**

Mon - Fri 8 a.m.- 5 p.m.
Sat - Sun Closed

** Recess = Reduced library hours

Address & Phone

400 Mrak
Hall Drive
Davis, CA

Need Help?

Ask a Law Librarian:
lawlibref@ucdavis.edu
(530) 752-0210

Finding Books

- Search the Library's catalog, **MORT**: <http://innopac.ucdavis.edu>.
- From the search result, select the title and make a note of the "Call No" to find the item on the shelf.
- If the **Location** is "Stacks", consult the **Index to Call Numbers** (next page) for the Library Level.
- If the **Location** is: *Reserve, NRLF, Rare or Media*, inquire at the Circulation Desk.
- If **Status** shows a due date, it is currently checked out. You may request a recall or hold at the Circulation Desk.
- If the item is not signed out and you cannot locate on the shelf, complete a "Search Request" at the Circulation Desk.

Sample Book Record from Library Catalog

Call #	KFC556 .A94 2005	
Title	Advising California employers and employees / authors, Bonnie Bogue ... [et al.]	
Imprint	Oakland, Calif. : Continuing Education of the Bar--California, c2005-	
Descript	3 v. (loose-leaf) : forms ; 26 cm. + 1 CD-ROM (4 3/4 in.)	
Location	Reserve	
Latest Received:	February 2010	
Location	Media	
Latest Received:	February 2010	
LOCATION	CALL NO.	STATUS
Reserve	KFC556 .A94 2005 v.1	AVAILABLE
Reserve	KFC556 .A94 2005 v.2	AVAILABLE
Reserve	KFC556 .A94 2005 v.3	AVAILABLE
Media	KFC556 .A94 2005 February 2010	AVAILABLE

Finding Articles

Good starting points for legal articles are the following databases: HeinOnline, LegalTrac, LAWREV;ALLREV(Lexis), or JLR(Westlaw). A detailed guide on finding legal and non-legal articles is provided at the Law Library's web site -- click "Find Articles" from the main page or go to: <http://www.law.ucdavis.edu/library/finding-articles>. If you cannot locate an article, stop by the Reference Desk or write: lawlibref@ucdavis.edu.

Interlibrary Loans

When a book, journal or other document is not available at the Law Library, UC Davis Law faculty and students may borrow from another Library via Interlibrary Loan or "ILL." The Law Library's ILL capabilities include: (1) accessing print collections through interlibrary loan agreements with campus libraries; (2) other U.S. law libraries (Sharelaw) and (3) libraries worldwide (OCLC).

- A good starting point is to search MELVYL at: <http://ucdavis.worldcat.org>. The MELVYL catalog includes holdings for all UC Libraries and other California Libraries. Once you have identified a book you wish to borrow via ILL, look for the "Request" button on MELVYL and complete the online form or ask for assistance at the Circulation Desk. Note: To use the online "Request" on MELVYL, library privileges must be active; to activate, go to: <http://www.lib.ucdavis.edu/register> -- a current UC Davis student or employee ID card is needed for activation.
- Books located at the University's Shields Library must be signed out by students at Shields, about a 7-minute walk from King Hall.
- If the item you need is not available from MORT or MELVYL, ask a Librarian to help you search WORLDCAT or suggest alternatives.

Additional ILL services and procedures, go to: <http://www.law.ucdavis.edu/library/Services/circulation.html>.
Books or photocopies are sent to other libraries, law firms or others by special arrangement.

Circulation Services

Patron	Loan Period
UC Davis Law Students & Staff	Semester
UC Davis Faculty	1 year
Other UC Davis students	2 weeks
Non-UC Davis affiliates (two renewals max)	2 weeks
All Reserve	4 hours

Eligible Borrowers:

- UC Davis law students, faculty and staff
- Non-UC Davis affiliates may borrow circulating items with proper identification

Non-Circulating Books: Some books are marked "NON-CIRCULATING" to assure their availability at all times. Please do not remove non-circulating books from the Library stacks.

Renewals: Loans generally may be renewed unless there has been a recall or hold request. Renewals may be made by phone (530 752-3327). Reserve books may be signed out overnight by law students and faculty four hours before closing.

Self-Charging Terminals: Circulating books may be charged out at self-charging terminals located on each level of the stacks and in the basement. Law students use their student ID card where asked for Bar Code. After hours, books should be taken to self-charging terminals, or a note should be left for Library staff in the book return slot at the Circulation Desk.

Student account information: Law students can access circulation account information, i.e. items checked out and the due date for each item from MORT -- View My Record. It requires logging in with student registration (barcode) number.

Book Returns: Mabie Library books and interlibrary loan books borrowed from libraries other than Shields Library must be returned to the Mabie Library Circulation Desk or after hours dropped in the book return slot at the Circulation Desk. All Shields books must be returned to the Shields Library.

Fines: Books not returned after two recall or overdue notices will be billed at the cost of the book plus a \$35.00 processing fee per book (reduced to \$15.00 for books returned within one week of the receipt of the bill). Charges for damaged books will be assessed on an individual basis.

Visiting the Library

Open Hours: everyone is welcome to use the Law Library for law study or research during open hours.

Keys: UCD Law students receive key-cards for after hours access to King Hall.

Access Limitations: persons without key-card access may remain in the Law Library only during open hours.

Parking: public parking is available at meters along Mrak Hall Drive and, for \$6.00 per day, south of the Law School in the Mondavi Center parking structure.

Seating

Study Carrels: most study carrels are assigned to UC Davis Law students. Unoccupied carrels may be used by anyone until an assignee returns.

Study Carrel Assignments: first year and LL.M. law students are assigned a study carrel in the Library, two students per carrel. Second and third year students can request to be assigned a carrel. Assignments are made on availability and demonstrated need.

Open Seating: open seating is available at tables located in the Reading Room and at carrels marked X on the floorplans. Please note: RENOVATION CONSTRUCTION may affect the availability of seating throughout the Library in 2011-2012.

Computers, Printing & Photocopying

Computer Lab: Computers in the Lab are for UCD Law students and faculty only. The Lab is administered by the Law School's Information Technology ("IT") Department (752-6678).

Public Terminals: computers on Level 3 may be used by everyone for legal research. Level 3 computers are not available for email or wordprocessing.

Other: Lexis, Westlaw and Law School exams online are available to students and faculty only.

Photocopier/printer: a photocopier/printer is available for use by the public on Level 3 of the library stacks. The cost is \$.10 per copy. The machine accepts only ReproGraphics copycards (UCD students may use their student I.D. cards). Cards may be purchased at the PSE Library which is located northwest of King Hall across the Parking Lot. Printing is available from the five (5) public access computers located on Level 3 of the stacks. Directions for printing from these computers are posted at each of the terminals.

Food & Beverages: Drink and food are not permitted near computers and must be cleaned up immediately in permitted areas of the library stacks and reading room.

Additional Information

Security: do not leave valuable materials unattended. Theft occurs periodically. It is recommended that students save copies of all work on network drive assigned by the Law School's IT Department — if this is not done, work cannot be recovered in the event a laptop is stolen.

Lost & Found: found items are held at the Circulation Desk for a reasonable time. Items are then turned over to the Law Student Association or, if valuable, to the campus police.

Mobile phones: use of cell phones in Library study areas is not permitted.

Library Staff Directory

Administration:

Interim Director	Judy Janes	752-3328	jcjanas@ucdavis.edu
Department Assistant	Laura Cauchi	752-3322	licauchi@ucdavis.edu

Public Services

Head of Public Services	Peg Durkin	752-3340	mmdurkin@ucdavis.edu
-------------------------	------------	----------	----------------------------------------------------------------

Reference Librarians:

Reference Librarians	Help Desk	752-0210	lawlibref@ucdavis.edu
Reference/Electronic Services	Rachael Smith	752-3330	rsmith@ucdavis.edu
Reference - Eves/Weekends	Susan Llano	752-3330	skllano@ucdavis.edu
Reference - Eves/Weekends	Elisabeth McKechnie	752-3329	emckechnie@ucdavis.edu
Reference/Circulation Supervisor	Erin Murphy	752-5112	emurphy@ucdavis.edu

Public Services Staff:

Interlibrary Loans	Aaron Dailey	752-0643	afdailey@ucdavis.edu
Reserves	Rosemary DiClementine	752-0643	rdiclementine@ucdavis.edu
Circulation and Serials Assistant	Ruth Hogue	752-3331	rhogue@ucdavis.edu
Loose-leaf Filing	Steve Rosenzweig	752-3329	sarosenzweig@ucdavis.edu

Technical Services/Acquisitions:

Head of Tech Services/Acquisitions	Jeremy Spencer	752-3325	jdspencer@ucdavis.edu
Ordering/Receiving	Heather Craig	752-3331	hcraig@ucdavis.edu
Bindery/Claims	Melanie Uyeda	752-3329	mauyeda@ucdavis.edu
Continuations	Jessica Williams	752-3331	jawilliams@ucdavis.edu

Technical Services/Cataloging

Head of Tech Services/Cataloging	Kathy Lin	752-0327	krlin@ucdavis.edu
Cataloging Assistant	Peter S. Lust	752-7226	pslust@ucdavis.edu
Cataloging Assistant	Steve Picanco	752-7226	slpicanco@ucdavis.edu

Circulation Desk
752-3327

Reference Desk
752-0210

Hours Recording
752-0768

University Fire Department
752-1236

University Library (Shields)
752-6561

University Operator
752-1011

University Police
752-1230