

DOCUMENTING ADDITIONAL EXPENSES

You can document additional expenses if the amount you paid for Housing, Transportation, Medical Expenses and Books **exceeds** the amounts already in the standard budget. Eligible expenses must occur between **August 24, 2009 and May 14, 2010**. Use the Additional Expense Worksheet (pages 3 & 4) to itemize your expenses. **Be sure to attach all required documentation. Additional expense review will begin Monday, November 2, 2009.**

HOUSING AND UTILITIES

Category	Acceptable Documentation
Housing <i>\$916 monthly allowance already in budget</i>	1. Copy of Lease Agreement, AND 2. Three months cancelled checks, OR 3. Three months copies of duplicate checks, OR 4. Three months copies of bank statements
Renter's Insurance	Copy of yearly or monthly insurance bill
Phone - cell or land line <i>\$40 maximum monthly allowance</i>	1. Copy of phone bill, AND 2. One months cancelled check, OR 3. One months duplicate check, OR 4. One months copy of bank statement
Utilities	1. Copy of utility bill, AND 2. Three months cancelled checks, OR 3. Three months copies of duplicate checks, OR 4. Three months copies of bank statements

TRANSPORTATION (*\$1,609 yearly allowance already in budget*)

You can document car repairs and two round trips between Davis and your parent's home. You can document mileage if you travel from Davis to an outlying area for academic or employment reasons. Use either **MapQuest.com** or **Expedia.com** to document mileage. **Provide proof of airline ticket bill payment.** Contact the UC Davis Transportation Office at <http://www.taps.ucdavis.edu/> or 530.752.8277 to obtain parking permit information and permit receipts. **Car payments, registration and car insurance are NOT covered.**

Category	Acceptable Documentation
Car Repair- Funds provided to cover repairs incurred during the current academic year.	1. Copy of final bill, AND 2. Proof of bill payment
Parking – UC Davis Parking Costs	1. Copy of semester or academic year parking bill, OR 2. Proof of parking bill payment
Airfare or Mileage <i>- Two round trips to visit parents</i> <i>- Travel from Davis to outlying areas for academic or employment reasons</i>	1. Proof of airline ticket bill payment, OR 2. Copy of roundtrip mileage from Mapquest.com or Expedia.com.

MEDICAL, DENTAL AND OPTICAL ALLOWANCES (\$409 yearly allowance already in budget)

You can document medical expenses not covered by insurance. You can also document projected academic year expenses. Access Cowell Student Health Center on-line at <http://healthcenter.ucdavis.edu/> or by phone at 530.752.2300.

Category	Acceptable Documentation
Medical Expenses not covered by insurance	<ol style="list-style-type: none"> 1. Copy of insurance contract, AND 2. Copy of medical bill
Projected Medical Expenses not covered by insurance	<ol style="list-style-type: none"> 1. Copy of insurance contract, AND 2. Signed health care provider's statement, written on letterhead, indicating treatment required, nature of treatment (emergency or routine), cost and scheduled date of future treatments.

LIFE INSURANCE

You can document life insurance premium costs if:

1. The premium is a condition of court action in a marital separation case, AND
2. The policy was in effect at the time of admission to UC Davis, AND
3. You have legal custody of the children.

Submit a copy of the life insurance policy or other papers providing proof of the condition and the amount of the insurance premium.

CHILD CARE

A limited amount of Law Financial Aid Childcare grants and low interest loans (9%) are available each academic year. To apply for funds, you and your childcare provider must complete the Childcare Verification Form and submit it to the Law Financial Aid Office. The Childcare Verification form is available on-line at <http://www.law.ucdavis.edu/>. Click on **Financial Aid Department** and then **Download Forms**.

BOOKS

You can document book expenses *only if your actual costs exceed the allowance listed below:*

Class Level	Book Allowance	Acceptable Documentation
1L	\$1,014 per year	<ol style="list-style-type: none"> 1. Copy of Bookstore receipt, AND 2. Proof of payment that includes student's name
2L	\$746 per year	
3L	\$796 per year	

UC Davis School of Law Additional Expense Worksheet Academic Year 2009-2010

Additional financial aid eligibility created by this request will be funded first with Direct Unsubsidized Loan, then Direct Grad Plus or Private Loans. Your signature below acknowledges that you agree to accept additional Direct Unsubsidized Loan or Direct Grad PLUS Loan, if eligible.

(Signature)	(Date)
(Print Last Name, First Name)	(UC ID Number)

Category	Expense per Month
Rent/Mortgage – Must exceed \$916 per month <i>Attach rental agreement and 3 months cancelled check or bank statement</i>	\$
Renter’s Insurance <i>Attach copy of yearly or monthly bill</i>	\$
Phone - \$40 maximum monthly allowance <i>Attach 1 phone bill and 1 month cancelled check or bank statement</i>	\$
Water and Garbage – City Utilities <i>Attach 3 months bills and 3 months cancelled check or bank statement</i>	\$
PG&E or SMUD <i>Attach 3 months bills and 3 months cancelled check or bank statement</i>	\$
Transportation	\$1,609 yearly allowance already in budget
Two round trips to visit parents per academic year	<i>Attach either proof of airline ticket bill payment or Mapquest.com or Expedia.com mileage printout</i>
Travel from Davis to outlying areas for academic or employment reasons. <i>Attach either proof of airline ticket bill payment or Mapquest.com or Expedia.com mileage printout</i>	Reason for Travel:
Check one box: <input type="checkbox"/> Fall Semester <input type="checkbox"/> Spring Semester <input type="checkbox"/> Both	

Category	Expense Amount
<p>Travel from Davis to outlying areas for academic or employment reasons.</p> <p><i>Attach either proof of airline ticket bill payment or Mapquest.com or Expedia.com mileage printout</i></p> <p>Check one box: <input type="checkbox"/> Fall Semester <input type="checkbox"/> Spring Semester <input type="checkbox"/> Both</p>	<p>Reason for Travel:</p>
<p>Car Repairs <i>Attach Work Estimate or copy of final bill AND proof of payment</i></p>	<p>Total Cost: \$</p>
<p>Parking Permit <i>Attach semester or academic year parking bill AND proof of payment</i></p> <p>Check one box: <input type="checkbox"/> Fall Semester <input type="checkbox"/> Spring Semester <input type="checkbox"/> Both</p>	<p>Total Cost: \$</p>
<p>Medical Expenses NOT covered by insurance <i>\$409 yearly monthly allowance already in budget. Attach health insurance contract and medical bill</i></p>	<p>Total Cost: \$</p>
<p>Vision Care <i>Attach optical billing statement and proof of bill payment</i></p>	<p>Total Cost: \$</p>
<p>Dental Care <i>Attach dental billing statement and proof of payment</i></p>	<p>Total Cost: \$</p>
<p>Books <i>Attach bookstore receipt and proof of payment. Expense must EXCEED allowance already in budget</i></p> <p>Check one box: <input type="checkbox"/> Fall Semester <input type="checkbox"/> Spring Semester <input type="checkbox"/> Both</p>	<p>Total Cost: \$</p>